

		FOR OHF USE					

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2003
STATE OF ILLINOIS
DEPARTMENT OF PUBLIC AID
FINANCIAL AND STATISTICAL REPORT FOR
LONG-TERM CARE FACILITIES
(FISCAL YEAR 2003)

IMPORTANT NOTICE
 THIS AGENCY IS REQUESTING DISCLOSURE OF INFORMATION
 THAT IS NECESSARY TO ACCOMPLISH THE STATUTORY
 PURPOSE AS OUTLINED IN 210 ILCS 45/3-208. DISCLOSURE
 OF THIS INFORMATION IS MANDATORY. FAILURE TO PROVIDE
 ANY INFORMATION ON OR BEFORE THE DUE DATE WILL
 RESULT IN CESSATION OF PROGRAM PAYMENTS. THIS FORM
 HAS BEEN APPROVED BY THE FORMS MANAGEMENT CENTER.

I. IDPH Facility ID Number: <u>0025841</u>		II. CERTIFICATION BY AUTHORIZED FACILITY OFFICER	
Facility Name: <u>SUNRISE MANOR OF VIRDEN</u>		I have examined the contents of the accompanying report to the State of Illinois, for the period from <u>08/01/02</u> to <u>07/31/03</u> and certify to the best of my knowledge and belief that the said contents are true, accurate and complete statements in accordance with applicable instructions. Declaration of preparer (other than provider) is based on all information of which preparer has any knowledge.	
Address: <u>333 S. WRIGHTSMAN</u> <u>VIRDEN</u> <u>62690</u> Number City Zip Code		Intentional misrepresentation or falsification of any information in this cost report may be punishable by fine and/or imprisonment.	
County: <u>MACOUPIN</u>		Officer or Administrator of Provider (Signed) _____ (Date) _____ (Type or Print Name) <u>JERRY W. JENNINGS</u> (Title) <u>CONTROLLER</u>	
Telephone Number: <u>(217) 965-4715</u> Fax # <u>(217) 965-5530</u>		Paid Preparer (Signed) _____ (Date) _____ (Print Name and Title) _____ (Firm Name & Address) _____ (Telephone) <u>()</u> Fax # ()	
IDPA ID Number: <u>371087841001</u>		MAIL TO: OFFICE OF HEALTH FINANCE ILLINOIS DEPARTMENT OF PUBLIC AID 201 S. Grand Avenue East Springfield, IL 62763-0001 Phone # (217) 782-1630	
Date of Initial License for Current Owners: <u>10/1/1980</u>			
Type of Ownership:			
<input type="checkbox"/> VOLUNTARY, NON-PROFIT <input type="checkbox"/> Charitable Corp. <input type="checkbox"/> Trust IRS Exemption Code _____		<input checked="" type="checkbox"/> PROPRIETARY <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input checked="" type="checkbox"/> "Sub-S" Corp. <input type="checkbox"/> Limited Liability Co. <input type="checkbox"/> Trust <input type="checkbox"/> Other _____	
<input type="checkbox"/> GOVERNMENTAL <input type="checkbox"/> State <input type="checkbox"/> County <input type="checkbox"/> Other _____			
In the event there are further questions about this report, please contact: Name: <u>JERRY W. JENNINGS</u> Telephone Number: <u>(217) 787-8530</u>			

STATE OF ILLINOIS

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Facility Name & ID Number

SUNRISE MANOR OF VIRDEN

0025841

Report Period Beginning:

08/01/02

Ending:

07/31/03

V. COST CENTER EXPENSES (throughout the report, please round to the nearest dollar)

	Operating Expenses	Costs Per General Ledger				Reclass-ification 5	Reclassified Total 6	Adjust-ments 7	Adjusted Total 8	FOR OHF USE ONLY		
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10	
	A. General Services											
1	Dietary	90,102	11,973	6,638	108,713		108,713		108,713			1
2	Food Purchase		102,476		102,476		102,476	(1,892)	100,584			2
3	Housekeeping	27,230	8,565		35,795		35,795		35,795			3
4	Laundry	22,554	9,480		32,034		32,034		32,034			4
5	Heat and Other Utilities			93,050	93,050		93,050		93,050			5
6	Maintenance	22,690	20,078	47,507	90,275		90,275	1,403	91,678			6
7	Other (specify):* Utility Workers	9,810			9,810		9,810		9,810			7
8	TOTAL General Services	172,386	152,572	147,195	472,153		472,153	(489)	471,664			8
	B. Health Care and Programs											
9	Medical Director			7,550	7,550		7,550		7,550			9
10	Nursing and Medical Records	811,356	106,310	137,456	1,055,122	(82,448)	972,674	4,767	977,441			10
10a	Therapy	12,690	574	258,901	272,165	(257,681)	14,484		14,484			10a
11	Activities	28,911	1,838		30,749		30,749		30,749			11
12	Social Services	13,915		4,220	18,135		18,135		18,135			12
13	Nurse Aide Training	2,461	45	360	2,866		2,866	(2,824)	42			13
14	Program Transportation											14
15	Other (specify):*											15
16	TOTAL Health Care and Programs	869,333	108,767	408,487	1,386,587	(340,129)	1,046,458	1,943	1,048,401			16
	C. General Administration											
17	Administrative	60,073		10,366	70,439	1,746	72,185	36,739	108,924			17
18	Directors Fees											18
19	Professional Services			217,483	217,483		217,483	(208,589)	8,894			19
20	Dues, Fees, Subscriptions & Promotions			9,961	9,961		9,961	(3,270)	6,691			20
21	Clerical & General Office Expenses	26,581	8,620	6,950	42,151		42,151	26,567	68,718			21
22	Employee Benefits & Payroll Taxes			177,585	177,585		177,585	16,676	194,261			22
23	Inservice Training & Education			1,059	1,059		1,059	1,029	2,088			23
24	Travel and Seminar			3,411	3,411	(2,981)	430	511	941			24
25	Other Admin. Staff Transportation											25
26	Insurance-Prop.Liab.Malpractice			115,028	115,028		115,028	213	115,241			26
27	Other (specify):*			16,939	16,939		16,939	(16,939)				27
28	TOTAL General Administration	86,654	8,620	558,782	654,056	(1,235)	652,821	(147,063)	505,758			28
29	TOTAL Operating Expense (sum of lines 8, 16 & 28)	1,128,373	269,959	1,114,464	2,512,796	(341,364)	2,171,432	(145,609)	2,025,823			29

*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

NOTE: Include a separate schedule detailing the reclassifications made in column 5. Be sure to include a detailed explanation of each reclassification.

Facility Name & ID Number SUNRISE MANOR OF VIRDEN# 0025841 Report Period Beginning: 08/01/02 Ending: 07/31/03

III. STATISTICAL DATA

A. Licensure/certification level(s) of care; enter number of beds/bed days,
(must agree with license). Date of change in licensed beds _____

	1	2	3	4	
	Beds at Beginning of Report Period	Licensure Level of Care	Beds at End of Report Period	Licensed Bed Days During Report Period	
1	<u>25</u>	Skilled (SNF)	<u>25</u>	<u>9,125</u>	1
2		Skilled Pediatric (SNF/PED)			2
3	<u>74</u>	Intermediate (ICF)	<u>74</u>	<u>27,010</u>	3
4		Intermediate/DD			4
5		Sheltered Care (SC)			5
6		ICF/DD 16 or Less			6
7	<u>99</u>	TOTALS	<u>99</u>	<u>36,135</u>	7

B. Census-For the entire report period.

	1	2	3	4	5	
	Level of Care	Patient Days by Level of Care and Primary Source of Payment				
		Public Aid Recipient	Private Pay	Other	Total	
8	SNF	<u>67</u>	<u>2</u>	<u>3,899</u>	<u>3,968</u>	8
9	SNF/PED					9
10	ICF	<u>14,303</u>	<u>8,370</u>		<u>22,673</u>	10
11	ICF/DD					11
12	SC					12
13	DD 16 OR LESS					13
14	TOTALS	<u>14,370</u>	<u>8,372</u>	<u>3,899</u>	<u>26,641</u>	14

C. Percent Occupancy. (Column 5, line 14 divided by total licensed
bed days on line 7, column 4.) 73.73%

D. How many bed-hold days during this year were paid by Public Aid?

0 (Do not include bed-hold days in Section B.)E. List all services provided by your facility for non-patients.
(E.g., day care, "meals on wheels", outpatient therapy)OUTPATIENT THERAPY

F. Does the facility maintain a daily midnight census?

YESG. Do pages 3 & 4 include expenses for services or
investments not directly related to patient care?YES ☐ NO ☒

H. Does the BALANCE SHEET (page 17) reflect any non-care assets?

YES ☐ NO ☒

I. On what date did you start providing long term care at this location?

Date started 10/01/1980

J. Was the facility purchased or leased after January 1, 1978?

YES ☒ Date SEE ATTACHED NO ☐

K. Was the facility certified for Medicare during the reporting year?

YES ☒ NO ☐ If YES, enter number
of beds certified 25 and days of care provided 3,899Medicare Intermediary ADMINASTAR FEDERAL OF KENTUCKY

IV. ACCOUNTING BASIS

ACCRUAL ☒ MODIFIED CASH* ☐ CASH* ☐Is your fiscal year identical to your tax year? YES ☒ NO ☐Tax Year: 07/31/03 Fiscal Year: 07/31/03

* All facilities other than governmental must report on the accrual basis.

Facility Name & ID Number **SUNRISE MANOR OF VIRDEN**

#0025841

Report Period Beginning:

08/01/02

Ending:

07/31/03

V. COST CENTER EXPENSES (continued)

	Capital Expense	Cost Per General Ledger				Reclass- ification 5	Reclassified Total 6	Adjust- ments 7	Adjusted Total 8	FOR OHF USE ONLY		
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10	
	D. Ownership											
30	Depreciation			27,847	27,847		27,847	29,221	57,068			30
31	Amortization of Pre-Op. & Org.											31
32	Interest											32
33	Real Estate Taxes			21,918	21,918		21,918		21,918			33
34	Rent-Facility & Grounds			244,700	244,700		244,700	(236,601)	8,099			34
35	Rent-Equipment & Vehicles											35
36	Other (specify):*											36
37	TOTAL Ownership			294,465	294,465		294,465	(207,380)	87,085			37
	Ancillary Expense											
	E. Special Cost Centers											
38	Medically Necessary Transportation											38
39	Ancillary Service Centers					341,364	341,364		341,364			39
40	Barber and Beauty Shops											40
41	Coffee and Gift Shops											41
42	Provider Participation Fee			54,203	54,203		54,203		54,203			42
43	Other (specify):*											43
44	TOTAL Special Cost Centers			54,203	54,203	341,364	395,567		395,567			44
45	GRAND TOTAL COST (sum of lines 29, 37 & 44)	1,128,373	269,959	1,463,132	2,861,464		2,861,464	(352,989)	2,508,475			45

*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

Facility Name & ID Number **SUNRISE MANOR OF VIRDEN**# **0025841**Report Period Beginning: **08/01/02**Ending: **07/31/03****VI. ADJUSTMENT DETAIL****A. The expenses indicated below are non-allowable and should be adjusted out of Schedule V, pages 3 or 4 via column 7.****In column 2 below, reference the line on which the particular cost was included. (See instructions.)**

	NON-ALLOWABLE EXPENSES	1 Amount	2 Refer- ence	3 OHF USE ONLY	
1	Day Care	\$		\$	1
2	Other Care for Outpatients				2
3	Governmental Sponsored Special Programs				3
4	Non-Patient Meals				4
5	Telephone, TV & Radio in Resident Rooms				5
6	Rented Facility Space				6
7	Sale of Supplies to Non-Patients				7
8	Laundry for Non-Patients				8
9	Non-Straightline Depreciation	(18,574)	30		9
10	Interest and Other Investment Income	(1,128)	32		10
11	Discounts, Allowances, Rebates & Refunds	(1,941)	21		11
12	Non-Working Officer's or Owner's Salary				12
13	Sales Tax	(2,430)	27		13
14	Non-Care Related Interest				14
15	Non-Care Related Owner's Transactions				15
16	Personal Expenses (Including Transportation)				16
17	Non-Care Related Fees				17
18	Fines and Penalties				18
19	Entertainment				19
20	Contributions				20
21	Owner or Key-Man Insurance				21
22	Special Legal Fees & Legal Retainers				22
23	Malpractice Insurance for Individuals				23
24	Bad Debt	(14,509)	27		24
25	Fund Raising, Advertising and Promotional	(3,290)	20		25
26	Income Taxes and Illinois Personal Property Replacement Tax				26
27	Nurse Aide Training for Non-Employees	(2,824)	13		27
28	Yellow Page Advertising				28
29	Other-Attach Schedule VENDING	(1,892)	2		29
30	SUBTOTAL (A): (Sum of lines 1-29)	\$ (46,588)		\$	30

OHF USE ONLY						
48		49	50	51	52	

B. If there are expenses experienced by the facility which do not appear in the general ledger, they should be entered below.(See instructions.)

		1 Amount	2 Reference	
31	Non-Paid Workers-Attach Schedule*	\$		31
32	Donated Goods-Attach Schedule*			32
33	Amortization of Organization & Pre-Operating Expense			33
34	Adjustments for Related Organization Costs (Schedule VII)	(306,401)	Various	34
35	Other- Attach Schedule			35
36	SUBTOTAL (B): (sum of lines 31-35)	\$ (306,401)		36
37	(sum of SUBTOTALS TOTAL ADJUSTMENTS (A) and (B))	\$ (352,989)		37

*These costs are only allowable if they are necessary to meet minimum licensing standards. Attach a schedule detailing the items included on these lines.

C. Are the following expenses included in Sections A to D of pages 3 and 4? If so, they should be reclassified into Section E. Please reference the line on which they appear before reclassification. (See instructions.)

		1 Yes	2 No	3 Amount	4 Reference	
38	Medically Necessary Transport.		X	\$		38
39	THERAPY	X		257,681	10A	39
40	Gift and Coffee Shops		X			40
41	Barber and Beauty Shops		X			41
42	Laboratory and Radiology	X		3,298	10	42
43	Prescription Drugs	X		72,100	10	43
44	Exceptional Care Program		X			44
45	Other-Attach Schedule OXYGEN	X		8,228	10	45
46	Other-Attach Schedule Med. Supply	X		57	10	46
47	TOTAL (C): (sum of lines 38-46)			\$ 341,364		47

SUNRISE MANOR OF VIRDEN

ID# 0025841

Report Period Beginning: 08/01/02

Ending: 07/31/03

NON-ALLOWABLE EXPENSES		Amount	Sch. V Line Reference
1		\$	1
2			2
3			3
4			4
5			5
6			6
7			7
8			8
9			9
10			10
11			11
12			12
13			13
14			14
15			15
16			16
17			17
18			18
19			19
20			20
21			21
22			22
23			23
24			24
25			25
26			26
27			27
28			28
29			29
30			30
31			31
32			32
33			33
34			34
35			35
36			36
37			37
38			38
39			39
40			40
41			41
42			42
43			43
44			44
45			45
46			46
47			47
48			48
49	Total	0	49

Summary A

07/31/03

[illegible]

Summary B

07/31/03

Summary B

[illegible]

Facility Name & ID Number SUNRISE MANOR OF VIRDEN# 0025841

Report Period Beginning:

08/01/02

Ending:

07/31/03

VII. RELATED PARTIES

A. Enter below the names of ALL owners and related organizations (parties) as defined in the instructions. Attach an additional schedule if necessary.

1 OWNERS		2 RELATED NURSING HOMES		3 OTHER RELATED BUSINESS ENTITIES		
Name	Ownership %	Name	City	Name	City	Type of Business
SAM KLEIN	41.00	HILLTOP NURSING HOME, INC	CHARLESTON	Nrsg Home Mngrs	SPRINGFIELD	MANAGEMENT
H. RAYMOND KLEIN	36.50	JACKSONVILLE CONVALESCENT CENTER, INC	JACKSONVILLE	Sunrise Property	SPRINGFIELD	LEASOR
PHILIP KLEIN	4.50	MEADOW MANOR, INC.	TAYLORVILLE			
DANA KLEIN KAVY	4.50	MENARD CONVALESCENT CENTER, INC.	PETERSBURG			
LISA KLEIN GILDAR	4.50	D'ADRIAN CONVALESCENT CENTER, INC.	GODFREY			
DAVID & RAQUEL KLEIN	4.50					
JERRY & PAULA JENNINGS	4.50					

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth. ☒ YES ☐ NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1 Schedule V	2 Line	3 Cost Per General Ledger Item	4 Amount	5 Cost to Related Organization Name of Related Organization	6 Percent of Ownership	7 Operating Cost of Related Organization	8 Difference: Adjustments for Related Organization Costs (7 minus 4)	
1	V	34 RENT	\$ 241,200	SUNRISE PROPERTY	100.00%	\$	(241,200)	1
2	V	30 DEPRECIATION		SUNRISE PROPERTY	100.00%	46,349	46,349	2
3	V	32 INTEREST		SUNRISE PROPERTY	100.00%	1,128	1,128	3
4	V							4
5	V	19 MANAGEMENT FEE	217,483	NURSING HOME MANAGERS, INC.	77.50%		(217,483)	5
6	V	Var. SEE ATTACHED SCHEDULE		NURSING HOME MANAGERS, INC.	77.50%	97,655	97,655	6
7	V	19 ACCOUNTING		NURSING HOME MANAGERS, INC-DIRECT ALLOCATION	77.50%	7,150	7,150	7
8	V	24 TRAVEL	230	TO TRANSFER 31% HOME OFFICE TRAVEL	77.50%		(230)	8
9	V	17 ADMINISTRATIVE TRAVEL		TO ADMINISTRATIVE - PER DESK REVIEW	77.50%	230	230	9
10	V							10
11	V							11
12	V							12
13	V							13
14	Total		\$ 458,913			\$ 152,512	\$ * (306,401)	14

* Total must agree with the amount recorded on line 34 of Schedule VI.

STATE OF ILLINOIS

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Facility Name & ID Number SUNRISE MANOR OF VIRDEN # 0025841 Report Period Beginning: 08/01/02 Ending: 07/31/03

VII. RELATED PARTIES (continued)

C. Statement of Compensation and Other Payments to Owners, Relatives and Members of Board of Directors.

NOTE: ALL owners (even those with less than 5% ownership) and their relatives who receive any type of compensation from this home must be listed on this schedule.

	1 Name	2 Title	3 Function	4 Ownership Interest	5 Compensation Received From Other Nursing Homes*	6 Average Hours Per Work Week Devoted to this Facility and % of Total Work Week		7 Compensation Included in Costs for this Reporting Period**		8 Schedule V. Line & Column Reference	
						Hours	Percent	Description	Amount		
1	H. RAYMOND KLEIN	OWNER	MANAGEMENT	36.50					\$ 2,205	17 - 7	1
2	JERRY JENNINGS	CONTROLLER	MANAGEMENT	4.50					16,387	17 - 7	2
3											3
4	H. RAYMOND KLEIN AND JERRY JENNINGS WERE PAID BY NURSING										4
5	HOME MANAGERS, INC., A RELATED ORGANIZATION. TOTAL COMPENSATION										5
6	OF \$10,010 FOR H. RAYMOND KLEIN WAS ALLOCATED AMONG THE SIX										6
7	RELATED NURSING HOMES BASED UPON 10 HOURS PER WEEK. COMPENSATION										7
8	OF \$76,170 FOR JERRY JENNINGS WAS ALLOCATED AMONG THE SIX RELATED										8
9	NURSING HOMES BASED UPON 35 HOURS PER WEEK.										9
10											10
11											11
12											12
13								TOTAL	\$ 18,592		13

* If the owner(s) of this facility or any other related parties listed above have received compensation from other nursing homes, attach a schedule detailing the name(s) of the home(s) as well as the amount paid. THIS AMOUNT MUST AGREE TO THE AMOUNTS CLAIMED ON THE THE OTHER NURSING HOMES' COST REPORTS.

** This must include all forms of compensation paid by related entities and allocated to Schedule V of this report (i.e., management fees).
FAILURE TO PROPERLY COMPLETE THIS SCHEDULE INDICATING ALL FORMS OF COMPENSATION RECEIVED FROM THIS HOME.
ALL OTHER NURSING HOMES AND MANAGEMENT COMPANIES MAY RESULT IN THE DISALLOWANCE OF SUCH COMPENSATION

Facility Name & ID Number SUNRISE MANOR OF VIRDEN # 0025841 Report Period Beginning: 08/01/02 Ending: 07/31/03

VIII. ALLOCATION OF INDIRECT COSTS

A. Are there any costs included in this report which were derived from allocations of central office or parent organization costs? (See instructions.) YES ☒ NO ☐

Name of Related Organization NURSING HOME MANAGERS, INC.
 Street Address 2653 WEST LAWRENCE - SUITE B
 City / State / Zip Code SPRINGFIELD, IL 62704
 Phone Number (217) 787-8530
 Fax Number (217) 787-9840

B. Show the allocation of costs below. If necessary, please attach worksheets.

1 Schedule V Line Reference	2 Item	3 Unit of Allocation (i.e., Days, Direct Cost, Square Feet)	4 Total Units	5 Number of Subunits Being Allocated Among	6 Total Indirect Cost Being Allocated	7 Amount of Salary Cost Contained in Column 6	8 Facility Units	9 Allocation (col.8/col.4)x col.6	
1	SEE ATTACHED SCHEDULES				\$	\$		\$	1
2									2
3									3
4									4
5									5
6									6
7									7
8									8
9									9
10									10
11									11
12									12
13									13
14									14
15									15
16									16
17									17
18									18
19									19
20									20
21									21
22									22
23									23
24									24
25	TOTALS				\$	\$		\$	25

IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE

A. Interest: (Complete details must be provided for each loan - attach a separate schedule if necessary.)

1		2		3	4	5	6		7	8	9	10	
	Name of Lender	Related**		Purpose of Loan	Monthly Payment Required	Date of Note	Amount of Note		Maturity Date	Interest Rate (4 Digits)	Reporting Period Interest Expense		
		YES	NO				Original	Balance					
	A. Directly Facility Related												
	Long-Term												
1	OWNERS	X		ACQUISITION	VARIES	10/01/85	\$ 800,000	\$ 5,550	DEMAND	6.0000	\$ 1,128	1	
2												2	
3												3	
4												4	
5												5	
	Working Capital												
6												6	
7												7	
8												8	
9	TOTAL Facility Related						\$ 800,000	\$ 5,550			\$ 1,128	9	
	B. Non-Facility Related*												
10												10	
11												11	
12												12	
13												13	
14	TOTAL Non-Facility Related						\$	\$			\$	14	
15	TOTALS (line 9+line14)						\$ 800,000	\$ 5,550			\$ 1,128	15	

16) Please indicate the total amount of mortgage insurance expense and the location of this expense on Sch. V. \$ _____ Line # _____

* Any interest expense reported in this section should be adjusted out on page 5, line 14 and, consequently, page 4, col. 7.
(See instructions.)

** If there is ANY overlap in ownership between the facility and the lender, this must be indicated in column 2.
(See instructions.)

Facility Name & ID Number **SUNRISE MANOR OF VIRDEN**# **0025841** Report Period Beginning: **08/01/02** Ending: **07/31/03****IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE (continued)****B. Real Estate Taxes**

1. Real Estate Tax accrual used on 2002 report.		\$	30,120	1
2. Real Estate Taxes paid during the year: (Indicate the tax year to which this payment applies. If payment covers more than one year, detail below.)		\$	19,023	2
3. Under or (over) accrual (line 2 minus line 1).		\$	(11,097)	3
4. Real Estate Tax accrual used for 2003 report. (Detail and explain your calculation of this accrual on the lines below.)		\$	33,015	4
5. Direct costs of an appeal of tax assessments which has NOT been included in professional fees or other general operating costs on Schedule V, sections A, B or C. (Describe appeal cost below. Attach copies of invoices to support the cost and a copy of the appeal filed with the county.)		\$		5
6. Subtract a refund of real estate taxes. You must offset the full amount of any direct appeal costs classified as a real estate tax cost plus one-half of any remaining refund. TOTAL REFUND \$ For Tax Year. (Attach a copy of the real estate tax appeal board's decision.)		\$		6
7. Real Estate Tax expense reported on Schedule V, line 33. This should be a combination of lines 3 thru 6.		\$	21,918	7

Real Estate Tax History:

Real Estate Tax Bill for Calendar Year:	1998	16,648	8		
	1999	17,202	9		
	2000	17,963	10	13	FROM R. E. TAX STATEMENT FOR 2002 \$
	2001	19,023	11	14	PLUS APPEAL COST FROM LINE 5 \$
	2002	20,851	12	15	LESS REFUND FROM LINE 6 \$
LINE 4: TAXES FOR 2002	\$ 20,851			16	AMOUNT TO USE FOR RATE CALCULATION \$
7/12 OF \$ 20,851	12,164				
TOTAL	\$ 33,015				

NOTES:

1. Please indicate a negative number by use of brackets(). Deduct any overaccrual of taxes from prior year.
2. If facility is a non-profit which pays real estate taxes, you must attach a denial of an application for real estate tax exemption unless the building is rented from a for-profit entity.
This denial must be no more than four years old at the time the cost report is filed.

2002 LONG TERM CARE REAL ESTATE TAX STATEMENT

FACILITY NAME SUNRISE MANOR OF VIRDEN COUNTY MACOUPIN

FACILITY IDPH LICENSE NUMBER 0025841

CONTACT PERSON REGARDING THIS REPORT JERRY W. JENNINGS

TELEPHONE (217) 787-8530 FAX #: (217) 787-9840

A. Summary of Real Estate Tax Cost

Enter the tax index number and real estate tax assessed for 2002 on the lines provided below. Enter only the portion of the cost that applies to the operation of the nursing home in Column D. Real estate tax applicable to any portion of the nursing home property which is vacant, rented to other organizations, or used for purposes other than long term care must not be entered in Column D. Do not include cost for any period other than calendar year 2002.

	(A)	(B)	(C)	(D) <u>Tax</u> <u>Applicable to</u> <u>Nursing Home</u>
	<u>Tax Index Number</u>	<u>Property Description</u>	<u>Total Tax</u>	
1.	<u>08-000-148-01</u>	<u>SUNRISE MANOR</u>	\$ <u>20,851.44</u>	\$ <u>20,851.44</u>
2.	<u> </u>	<u> </u>	\$ <u> </u>	\$ <u> </u>
3.	<u> </u>	<u> </u>	\$ <u> </u>	\$ <u> </u>
4.	<u> </u>	<u> </u>	\$ <u> </u>	\$ <u> </u>
5.	<u> </u>	<u> </u>	\$ <u> </u>	\$ <u> </u>
6.	<u> </u>	<u> </u>	\$ <u> </u>	\$ <u> </u>
7.	<u> </u>	<u> </u>	\$ <u> </u>	\$ <u> </u>
8.	<u> </u>	<u> </u>	\$ <u> </u>	\$ <u> </u>
9.	<u> </u>	<u> </u>	\$ <u> </u>	\$ <u> </u>
10.	<u> </u>	<u> </u>	\$ <u> </u>	\$ <u> </u>
		TOTALS	\$ <u><u>20,851.44</u></u>	\$ <u><u>20,851.44</u></u>

B. Real Estate Tax Cost Allocations

Does any portion of the tax bill apply to more than one nursing home, vacant property, or property which is not directly used for nursing home services? YES X NO

If YES, attach an explanation & a schedule which shows the calculation of the cost allocated to the nursing home. (Generally the real estate tax cost must be allocated to the nursing home based upon sq. ft. of space used.)

C. Tax Bills

Attach a copy of the 2002 tax bills which were listed in Section A to this statement. Be sure to use the 2002 tax bill which is normally paid during 2003.

A.

Square Feet:

28,444

B.

General Construction Type:

Exterior

MASONRY

Frame

WOOD & STEEL

Number of Stories

1

C.

Does the Operating Entity?

☐ (a) Own the Facility
 ☒ (b) Rent from a Related Organization.
 ☐ (c) Rent from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI. Those checking (c) may complete Schedule XI or Schedule XII-A. See instructions.)

D.

Does the Operating Entity?

☒ (a) Own the Equipment
 ☒ (b) Rent equipment from a Related Organization.
 ☐ (c) Rent equipment from Completely Unrelated Organization.

(Facilities checking (a) or (b) must complete Schedule XI-C. Those checking (c) may complete Schedule XI-C or Schedule XII-B. See instructions.)

E.

List all other business entities owned by this operating entity or related to the operating entity that are located on or adjacent to this nursing home's grounds (such as, but not limited to, apartments, assisted living facilities, day training facilities, day care, independent living facilities, nurse aide training facilities, etc.) List entity name, type of business, square footage, and number of beds/units available (where applicable).

F.

Does this cost report reflect any organization or pre-operating costs which are being amortized?

☐ YES
 ☒ NO

If so, please complete the following:

1. Total Amount Incurred:

2. Number of Years Over Which it is Being Amortized:

3. Current Period Amortization:

4. Dates Incurred:

Nature of Costs:

(Attach a complete schedule detailing the total amount of organization and pre-operating costs.)

XI. OWNERSHIP COSTS:

A. Land.

	1	2	3	4	
	Use	Square Feet	Year Acquired	Cost	
1	NURSING HOME		1985	\$ 5,000	1
2					2
3	TOTALS			\$ 5,000	3

Facility Name & ID Number **SUNRISE MANOR OF VIRDEN**# **0025841**

Report Period Beginning:

08/01/02

Ending:

07/31/03**XI. OWNERSHIP COSTS (continued)****B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.**

	1 Beds*	FOR OHF USE ONLY	2 Year Acquired	3 Year Constructed	4 Cost	5 Current Book Depreciation	6 Life in Years	7 Straight Line Depreciation	8 Adjustments	9 Accumulated Depreciation	
4	99		1985	1970	\$ 885,000	\$ 46,020	30	\$ 29,500	\$ (16,520)	\$ 531,000	4
5											5
6											6
7											7
8											8
	Improvement Type**										
9	AIR CONDITIONING		1981		2,179		8			2,179	9
10	IMPROVEMENT		1981		5,664		15			5,664	10
11	AIR CONDITIONING		1983		1,734	4	10		(4)	1,734	11
12	EXHAUST FAN & IMPROVEMENT		1984		2,064		15			2,064	12
13	ROOF		1985		29,004	870	15		(870)	29,004	13
14	BLACKTOP		1985		16,000	672	15		(672)	16,000	14
15	LANDSCAPING		1985		2,400	101	10		(101)	2,400	15
16	TILE		1986		2,508	130	15		(130)	2,508	16
17	AIR CONDITIONING		1986		573	30	8		(30)	573	17
18	CIRCULATION PUMPS		1986		918	47	15		(47)	918	18
19	WATER HEATER		1987		1,705	54	15		(54)	1,705	19
20	SEWER & MANHOLE		1988		4,843	154	15	160	6	4,843	20
21	FIRE ALARM ADJUSTMENT		1989		1,388	44	15	92	48	1,346	21
22	SPRINKLER MAINTENANCE		1990		735	23	10		(23)	735	22
23	ROOF		1990		11,247	357	15	749	392	9,374	23
24	SPRINKLER & DETECTORS		1991		2,684	85	15	179	94	2,237	24
25	DOOR ALARM, TOILET, ETC		1993		2,867	91	15	192	101	2,007	25
26	ROOF, AIR CONDITIONING, KITCHEN		1995		16,554	424	15	1,103	679	9,382	26
27	SMOKE DOORS		1997		4,043	104	15	269	165	1,483	27
28	ROOF		1998		10,655	273	15	710	437	3,906	28
29	DOOR FRAMES		1998		4,379	112	15	292	180	1,606	29
30	GUTTERS		1999		800	21	15	54	33	240	30
31	AIR CONDITIONING		1999		17,091	438	10	1,709	1,271	7,691	31
32	WATER HEATER, DOOR, PLUMBING		2000		13,377	344	15	892	548	3,143	32
33	AIR CONDITIONING		2001		2,606	67	15	174	107	333	33
34											34
35											35
36											36

*Total beds on this schedule must agree with page 2.

**Improvement type must be detailed in order for the cost report to be considered complete.

See Page 12A, Line 70 for total

XI. OWNERSHIP COSTS (continued)

B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

	1 Improvement Type**	3 Year Constructed	4 Cost	5 Current Book Depreciation	6 Life in Years	7 Straight Line Depreciation	8 Adjustments	9 Accumulated Depreciation	
37			\$	\$		\$	\$		37
38									38
39									39
40									40
41									41
42									42
43									43
44									44
45									45
46									46
47									47
48									48
49									49
50									50
51									51
52									52
53									53
54									54
55									55
56									56
57									57
58									58
59									59
60									60
61									61
62									62
63									63
64									64
65									65
66									66
67									67
68									68
69									69
70	TOTAL (lines 4 thru 69)		\$ 1,043,018	\$ 50,465		\$ 36,075	\$ (14,390)	\$ 644,075	70

**Improvement type must be detailed in order for the cost report to be considered complete.

C. Equipment Depreciation-Excluding Transportation. (See instructions.)

	Category of Equipment	1 Cost	Current Book Depreciation 2	Straight Line Depreciation 3	4 Adjustments	Component Life 5	Accumulated Depreciation 6	
71	Purchased in Prior Years	\$ 179,877	\$ 18,808	\$ 17,666	\$ (1,142)	Various	\$ 92,382	71
72	Current Year Purchases	33,224	4,923	1,881	(3,042)	Various	1,881	72
73	Fully Depreciated Assets	198,199					198,199	73
74								74
75	TOTALS	\$ 411,300	\$ 23,731	\$ 19,547	\$ (4,184)		\$ 292,462	75

D. Vehicle Depreciation (See instructions.)*

	1 Use	Model, Make and Year 2	Year Acquired 3	4 Cost	Current Book Depreciation 5	Straight Line Depreciation 6	7 Adjustments	Life in Years 8	Accumulated Depreciation 9	
76				\$	\$	\$	\$		\$	76
77										77
78										78
79										79
80	TOTALS			\$	\$	\$	\$		\$	80

E. Summary of Care-Related Assets

	1 Reference	2 Amount	
81	Total Historical Cost (line 3, col.4 + line 70, col.4 + line 75, col.1 + line 80, col.4) + (Pages 12B thru 12I, if applicable)	\$ 1,459,318	81
82	Current Book Depreciation (line 70, col.5 + line 75, col.2 + line 80, col.5) + (Pages 12B thru 12I, if applicable)	\$ 74,196	82
83	Straight Line Depreciation (line 70, col.7 + line 75, col.3 + line 80, col.6) + (Pages 12B thru 12I, if applicable)	\$ 55,622	83 **
84	Adjustments (line 70, col.8 + line 75, col.4 + line 80, col.7) + (Pages 12B thru 12I, if applicable)	\$ (18,574)	84
85	Accumulated Depreciation (line 70, col.9 + line 75, col.6 + line 80, col.9) + (Pages 12B thru 12I, if applicable)	\$ 936,537	85

F. Depreciable Non-Care Assets Included in General Ledger. (See instructions.)

	1 Description & Year Acquired	2 Cost	Current Book Depreciation 3	Accumulated Depreciation 4	
86		\$	\$	\$	86
87					87
88					88
89					89
90					90
91	TOTALS	\$	\$	\$	91

G. Construction-in-Progress

	Description	Cost	
92		\$	92
93			93
94			94
95		\$	95

* Vehicles used to transport residents to & from day training must be recorded in XI-F, not XI-D.

** This must agree with Schedule V line 30, column 8.

XII. RENTAL COSTS

A. Building and Fixed Equipment (See instructions.)

1. Name of Party Holding Lease: **SUNRISE PROPERTY**

2. Does the facility also pay real estate taxes in addition to rental amount shown below on line 7, column 4?

If NO, see instructions.

☒ YES ☐ NO

		1 Year Constructed	2 Number of Beds	3 Date of Lease	4 Rental Amount	5 Total Years of Lease	6 Total Years Renewal Option*	
3	Original Building:	1970	99	08/01/85	\$ 241,200	1	N/A	3
4	Additions							4
5								5
6								6
7	TOTAL		99		\$ 241,200			7

8. List separately any amortization of lease expense included on page 4, line 34.

This amount was calculated by dividing the total amount to be amortized
by the length of the lease .

9. Option to Buy: ☐ YES ☒ NO Terms: *

B. Equipment-Excluding Transportation and Fixed Equipment. (See instructions.)

15. Is Movable equipment rental included in building rental?

☒ YES ☐ NO

16. Rental Amount for movable equipment: \$ Description: **INCLUDED IN ABOVE AMOUNT**

(Attach a schedule detailing the breakdown of movable equipment)

C. Vehicle Rental (See instructions.)

	1 Use	2 Model Year and Make	3 Monthly Lease Payment	4 Rental Expense for this Period	
17			\$	\$	17
18					18
19					19
20					20
21	TOTAL		\$	\$	21

10. Effective dates of current rental agreement:

Beginning **08/01/02**

Ending **07/31/03**

11. Rent to be paid in future years under the current rental agreement:

Fiscal Year Ending Annual Rent

12. **07/31/04** \$ **241,200**

13. **07/31/05** \$ **241,200**

14. **07/31/06** \$ **241,200**

* If there is an option to buy the building, please provide complete details on attached schedule.

** This amount plus any amortization of lease expense must agree with page 4, line 34.

A. TYPE OF TRAINING PROGRAM (If aides are trained in another facility program, attach a schedule listing the facility name, address and cost per aide trained in that facility.)

1. HAVE YOU TRAINED AIDES DURING THIS REPORT PERIOD? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If "yes", please complete the remainder of this schedule. If "no", provide an explanation as to why this training was not necessary.	2. CLASSROOM PORTION: IN-HOUSE PROGRAM <input checked="" type="checkbox"/> IN OTHER FACILITY <input type="checkbox"/> COMMUNITY COLLEGE <input checked="" type="checkbox"/> HOURS PER AIDE <u>84</u>	3. CLINICAL PORTION: IN-HOUSE PROGRAM <input checked="" type="checkbox"/> IN OTHER FACILITY <input type="checkbox"/> HOURS PER AIDE <u>40</u>
---	---	---

B. EXPENSES

ALLOCATION OF COSTS (d)

		1		2		3	4
		Facility					
		Drop-outs	Completed	Contract	Total		
1	Community College Tuition	\$	310	\$	310		
2	Books and Supplies		45		45		
3	Classroom Wages (a)	77			77		
4	Clinical Wages (b)						
5	In-House Trainer Wages (c)	98	2,286		2,384		
6	Transportation						
7	Contractual Payments						
8	Nurse Aide Competency Tests		50		50		
9	TOTALS	\$ 175	\$ 2,691	\$	2,866		
10	SUM OF line 9, col. 1 and 2 (e)	\$ 2,866					

C. CONTRACTUAL INCOME

In the box below record the amount of income your facility received training aides from other facilities.

\$ 2,824

D. NUMBER OF AIDES TRAINED

COMPLETED	
1. From this facility	
2. From other facilities (f)	3
DROP-OUTS	
1. From this facility	1
2. From other facilities (f)	
TOTAL TRAINED	4

- (a) Include wages paid during the classroom portion of training. Do not include fringe benefits.
 (b) Include wages paid during the clinical portion of training. Do not include fringe benefits.
 (c) For in-house training programs only. Do not include fringe benefits.
 (d) Allocate based on if the aide is from your facility or is being contracted to be trained in your facility. Drop-out costs can only be for costs incurred by your own aides.

- (e) The total amount of Drop-out and Completed Costs for your own aides must agree with Sch. V, line 13, col. 8.
 (f) Attach a schedule of the facility names and addresses of those facilities for which you trained aides.

XIV. SPECIAL SERVICES (Direct Cost) (See instructions.)

		1	2	3	4	5	6	7	8	
	Service	Schedule V Line & Column Reference	Staff		Outside Practitioner (other than consultant)		Supplies (Actual or Allocated)	Total Units (Column 2 + 4)	Total Cost (Col. 3 + 5 + 6)	
			Units of Service	Cost	Units	Cost				
1	Licensed Occupational Therapist	39 - 8	hrs	\$	2,222	\$ 112,797	\$	2,222	\$ 112,797	1
2	Licensed Speech and Language Development Therapist	39 - 8	hrs		194	10,151		194	10,151	2
3	Licensed Recreational Therapist		hrs							3
4	Licensed Physical Therapist	39 - 8	hrs		2,522	134,733		2,522	134,733	4
5	Physician Care		visits							5
6	Dental Care		visits							6
7	Work Related Program		hrs							7
8	Habilitation		hrs							8
9	Pharmacy	39 - 8	# of prescrpts				72,100		72,100	9
10	Psychological Services (Evaluation and Diagnosis/ Behavior Modification)		hrs							10
11	Academic Education		hrs							11
12	Exceptional Care Program									12
13	Other (specify): Oxy,Lab, Med Supply	39 - 8					11,583		11,583	13
14	TOTAL			\$	4,938	\$ 257,681	\$ 83,683	4,938	\$ 341,364	14

NOTE: This schedule should include fees (other than consultant fees) paid to licensed practitioners. Consultant fees should be detailed on Schedule XVIII-B. Salaries of unlicensed practitioners, such as nurse aides, who help with the above activities should not be listed on this schedule.

This report must be completed even if financial statements are attached.

		1 Operating	2 After Consolidation*	
	A. Current Assets			
1	Cash on Hand and in Banks	\$ 99,815	\$ 106,059	1
2	Cash-Patient Deposits			2
3	Accounts & Short-Term Notes Receivable-Patients (less allowance)	417,334	417,334	3
4	Supply Inventory (priced at)			4
5	Short-Term Investments			5
6	Prepaid Insurance	21,463	21,463	6
7	Other Prepaid Expenses			7
8	Accounts Receivable (owners or related parties)			8
9	Other(specify):			9
10	TOTAL Current Assets (sum of lines 1 thru 9)	\$ 538,612	\$ 544,856	10
	B. Long-Term Assets			
11	Long-Term Notes Receivable			11
12	Long-Term Investments			12
13	Land		5,000	13
14	Buildings, at Historical Cost		892,827	14
15	Leasehold Improvements, at Historical Cost	150,191	150,191	15
16	Equipment, at Historical Cost	261,399	409,899	16
17	Accumulated Depreciation (book methods)	(277,257)	(1,269,567)	17
18	Deferred Charges			18
19	Organization & Pre-Operating Costs			19
20	Accumulated Amortization - Organization & Pre-Operating Costs			20
21	Restricted Funds			21
22	Other Long-Term Assets (specify):			22
23	Other(specify):			23
24	TOTAL Long-Term Assets (sum of lines 11 thru 23)	\$ 134,333	\$ 188,350	24
25	TOTAL ASSETS (sum of lines 10 and 24)	\$ 672,945	\$ 733,206	25

		1 Operating	2 After Consolidation*	
	C. Current Liabilities			
26	Accounts Payable	\$ 106,270	\$ 106,270	26
27	Officer's Accounts Payable			27
28	Accounts Payable-Patient Deposits			28
29	Short-Term Notes Payable		5,550	29
30	Accrued Salaries Payable	41,109	41,109	30
31	Accrued Taxes Payable (excluding real estate taxes)	3,806	3,806	31
32	Accrued Real Estate Taxes(Sch.IX-B)	33,015	33,015	32
33	Accrued Interest Payable		56	33
34	Deferred Compensation			34
35	Federal and State Income Taxes			35
	Other Current Liabilities(specify):			
36				36
37				37
38	TOTAL Current Liabilities (sum of lines 26 thru 37)	\$ 184,200	\$ 189,806	38
	D. Long-Term Liabilities			
39	Long-Term Notes Payable			39
40	Mortgage Payable			40
41	Bonds Payable			41
42	Deferred Compensation			42
	Other Long-Term Liabilities(specify):			
43				43
44				44
45	TOTAL Long-Term Liabilities (sum of lines 39 thru 44)	\$	\$	45
46	TOTAL LIABILITIES (sum of lines 38 and 45)	\$ 184,200	\$ 189,806	46
47	TOTAL EQUITY(page 18, line 24)	\$ 488,745	\$ 543,400	47
48	TOTAL LIABILITIES AND EQUITY (sum of lines 46 and 47)	\$ 672,945	\$ 733,206	48

*(See instructions.)

XVI. STATEMENT OF CHANGES IN EQUITY

		1 Total	
1	Balance at Beginning of Year, as Previously Reported	\$ 544,121	1
2	Restatements (describe):		2
3	ROUNDING ADJUSTMENT	(7)	3
4			4
5			5
6	Balance at Beginning of Year, as Restated (sum of lines 1-5)	\$ 544,114	6
	A. Additions (deductions):		
7	NET Income (Loss) (from page 19, line 43)	(55,369)	7
8	Aquisitions of Pooled Companies		8
9	Proceeds from Sale of Stock		9
10	Stock Options Exercised		10
11	Contributions and Grants		11
12	Expenditures for Specific Purposes		12
13	Dividends Paid or Other Distributions to Owners	()	13
14	Donated Property, Plant, and Equipment		14
15	Other (describe)		15
16	Other (describe)		16
17	TOTAL Additions (deductions) (sum of lines 7-16)	\$ (55,369)	17
	B. Transfers (Itemize):		
18			18
19			19
20			20
21			21
22			22
23	TOTAL Transfers (sum of lines 18-22)	\$	23
24	BALANCE AT END OF YEAR (sum of lines 6 + 17 + 23)	\$ 488,745	24 *

* This must agree with page 17, line 47.

VII. INCOME STATEMENT (attach any explanatory footnotes necessary to reconcile this schedule to Schedules V and VI.) All required classifications of revenue and expense must be provided on this form, even if financial statements are attached.
Note: This schedule should show gross revenue and expenses. Do not net revenue against expense.

		1	
Revenue		Amount	
A. Inpatient Care			
1	Gross Revenue -- All Levels of Care	\$ 2,884,561	1
2	Discounts and Allowances for all Levels	(166,018)	2
3	SUBTOTAL Inpatient Care (line 1 minus line 2)	\$ 2,718,543	3
B. Ancillary Revenue			
4	Day Care		4
5	Other Care for Outpatients		5
6	Therapy	75,044	6
7	Oxygen		7
8	SUBTOTAL Ancillary Revenue (lines 4 thru 7)	\$ 75,044	8
C. Other Operating Revenue			
9	Payments for Education		9
10	Other Government Grants		10
11	Nurses Aide Training Reimbursements	4,227	11
12	Gift and Coffee Shop		12
13	Barber and Beauty Care		13
14	Non-Patient Meals		14
15	Telephone, Television and Radio		15
16	Rental of Facility Space		16
17	Sale of Drugs		17
18	Sale of Supplies to Non-Patients		18
19	Laboratory		19
20	Radiology and X-Ray		20
21	Other Medical Services		21
22	Laundry		22
23	SUBTOTAL Other Operating Revenue (lines 9 thru 22)	\$ 4,227	23
D. Non-Operating Revenue			
24	Contributions		24
25	Interest and Other Investment Income***	3,021	25
26	SUBTOTAL Non-Operating Revenue (lines 24 and 25)	\$ 3,021	26
E. Other Revenue (specify):****			
27	Settlement Income (Insurance, Legal, Etc.)		27
28	Vending \$1892, Admit Fee \$675, W/A \$23	2,590	28
28a	Bad Debt Rec. \$1560, II Treas \$<133>, Old Cks \$1243	2,670	28a
29	SUBTOTAL Other Revenue (lines 27, 28 and 28a)	\$ 5,260	29
30	TOTAL REVENUE (sum of lines 3, 8, 23, 26 and 29)	\$ 2,806,095	30

		2	
Expenses		Amount	
A. Operating Expenses			
31	General Services	472,153	31
32	Health Care	1,386,587	32
33	General Administration	654,056	33
B. Capital Expense			
34	Ownership	294,465	34
C. Ancillary Expense			
35	Special Cost Centers		35
36	Provider Participation Fee	54,203	36
D. Other Expenses (specify):			
37			37
38			38
39			39
40	TOTAL EXPENSES (sum of lines 31 thru 39)*	\$ 2,861,464	40
41	Income before Income Taxes (line 30 minus line 40)**	(55,369)	41
42	Income Taxes		42
43	NET INCOME OR LOSS FOR THE YEAR (line 41 minus line 42)	\$ (55,369)	43

* This must agree with page 4, line 45, column 4.

** Does this agree with taxable income (loss) per Federal Income Tax Return? NO If not, please attach a reconciliation.

*** See the instructions. If this total amount has not been offset against interest expense on Schedule V, line 32, please include a detailed explanation.

****Provide a detailed breakdown of "Other Revenue" on an attached sheet.

Facility Name & ID Number SUNRISE MANOR OF VIRDEN# 0025841Report Period Beginning: 08/01/02Ending: 07/31/03

XVIII. A. STAFFING AND SALARY COSTS (Please report each line separately.)

(This schedule must cover the entire reporting period.)

		1	2**	3	4	
		# of Hrs. Actually Worked	# of Hrs. Paid and Accrued	Reporting Period Total Salaries, Wages	Average Hourly Wage	
1	Director of Nursing	2,000	2,080	\$ 43,446	\$ 20.89	1
2	Assistant Director of Nursing	208	216	4,360	20.19	2
3	Registered Nurses	2,630	2,730	48,194	17.65	3
4	Licensed Practical Nurses	18,778	19,744	275,263	13.94	4
5	Nurse Aides & Orderlies	47,453	48,807	440,093	9.02	5
6	Nurse Aide Trainees	15	15	77	5.13	6
7	Licensed Therapist					7
8	Rehab/Therapy Aides	1,100	1,317	12,690	9.64	8
9	Activity Director	2,015	2,122	16,422	7.74	9
10	Activity Assistants	2,358	2,365	12,489	5.28	10
11	Social Service Workers	1,849	1,918	13,915	7.25	11
12	Dietician					12
13	Food Service Supervisor	2,219	2,400	25,557	10.65	13
14	Head Cook					14
15	Cook Helpers/Assistants	10,393	10,540	64,545	6.12	15
16	Dishwashers					16
17	Maintenance Workers	2,989	3,115	22,690	7.28	17
18	Housekeepers	4,478	4,572	27,230	5.96	18
19	Laundry	2,686	2,845	22,554	7.93	19
20	Administrator	2,000	2,080	60,073	28.88	20
21	Assistant Administrator					21
22	Other Administrative					22
23	Office Manager					23
24	Clerical	2,221	2,469	26,581	10.77	24
25	Vocational Instruction	122	132	2,384	18.06	25
26	Academic Instruction					26
27	Medical Director					27
28	Qualified MR Prof. (QMRP)					28
29	Resident Services Coordinator					29
30	Habilitation Aides (DD Homes)					30
31	Medical Records					31
32	Other Health Care(specify)					32
33	Other(specify) <u>Utility Workers</u>	1,747	1,784	9,810	5.50	33
34	TOTAL (lines 1 - 33)	107,261	111,251	\$ 1,128,373 *	\$ 10.14	34

* This total must agree with page 4, column 1, line 45.

** See instructions.

B. CONSULTANT SERVICES

		1	2	3	
		Number of Hrs. Paid & Accrued	Total Consultant Cost for Reporting Period	Schedule V Line & Column Reference	
35	Dietary Consultant	233	\$ 6,638	1 - 3	35
36	Medical Director	120	7,550	9 - 3	36
37	Medical Records Consultant	7	162	10 - 3	37
38	Nurse Consultant	525	24,048	10 - 3	38
39	Pharmacist Consultant	76	2,125	10 - 3	39
40	Physical Therapy Consultant				40
41	Occupational Therapy Consultant				41
42	Respiratory Therapy Consultant				42
43	Speech Therapy Consultant				43
44	Activity Consultant				44
45	Social Service Consultant	73	4,220	12 - 3	45
46	Other(specify)				46
47	<u>Administrative Consultant</u>	328	10,366	17 - 3	47
48	<u>Medicare Consultant</u>	192	23,085	10 - 3	48
49	TOTAL (lines 35 - 48)	1,554	\$ 78,194		49

C. CONTRACT NURSES

		1	2	3	
		Number of Hrs. Paid & Accrued	Total Contract Wages	Schedule V Line & Column Reference	
50	Registered Nurses	30	\$ 1,104	10 - 3	50
51	Licensed Practical Nurses	605	18,338	10 - 3	51
52	Nurse Aides	3,343	68,594	10 - 3	52
53	TOTAL (lines 50 - 52)	3,978	\$ 88,036		53

Facility Name & ID Number SUNRISE MANOR OF VIRDEN# 0025841Report Period Beginning: 08/01/02Ending: 07/31/03

XIX. SUPPORT SCHEDULES

A. Administrative Salaries				D. Employee Benefits and Payroll Taxes			F. Dues, Fees, Subscriptions and Promotions	
Name	Function	Ownership %	Amount	Description		Amount	Description	Amount
PATRICIA BARNES	ADMINISTRATOR	0	\$ 60,073	Workers' Compensation Insurance	\$	46,348	IDPH License Fee	\$ 200
				Unemployment Compensation Insurance		8,071	Advertising: Employee Recruitment	5,747
				FICA Taxes		85,317	Health Care Worker Background Check	379
				Employee Health Insurance		2,822	(Indicate # of checks performed <u>29</u>)	
				Employee Meals			PUBLIC RELATIONS	3,290
				Illinois Municipal Retirement Fund (IMRF)*			BOILER LICENSE	70
				VACCINES		1,380	FRANCHISE FEE	275
				CAFETERIA - SECTION 125 PLAN		28,969		
				LIFE INSURANCE		3,061	NURSING HOME MANAGERS ALLOC	20
				GIFT CERTIFICATES		1,170		
				EMPLOYEE APPRECIATION		447	Less: Public Relations Expense	(3,290)
							Non-allowable advertising ()
							Yellow page advertising ()
TOTAL (agree to Schedule V, line 17, col. 1)			\$ 60,073	NURSING HOME MANAGERS ALLOCATION		16,676	TOTAL (agree to Sch. V,	\$ 6,691
(List each licensed administrator separately.)							line 20, col. 8)	
B. Administrative - Other				TOTAL (agree to Schedule V,				
				line 22, col.8)	\$	194,261		
Description			Amount	E. Schedule of Non-Cash Compensation Paid				
ADMINISTRATIVE CONSULTANT			\$ 10,366	to Owners or Employees				
				Description	Line #	Amount	G. Schedule of Travel and Seminar**	
				EMPLOYEE VACCINES	22	\$ 1,380	Description	Amount
				GIFT CERTIFICATES	22	1,170	Out-of-State Travel	\$
				EMPLOYEE APPRECIATION	22	447		
							In-State Travel	
							MISCELLANEOUS MILEAGE REIMB	430
							NURSING HOME MANAGERS ALLOC	741
							TRANSFER TO ADMINISTRATIVE	(230)
							Seminar Expense	
							Entertainment Expense ()
							(agree to Sch. V,	
TOTAL (agree to Schedule V, line 17, col. 3)			\$ 10,366	TOTAL		\$ 2,997	line 24, col. 8)	\$ 941
(Attach a copy of any management service agreement)								
C. Professional Services								
Vendor/Payee	Type		Amount					
NURSING HOME MANAGERS	MANAGEMENT		\$ 217,483					
TOTAL (agree to Schedule V, line 19, column 3)			\$ 217,483					
(If total legal fees exceed \$2500 attach copy of invoices.)								

* Attach copy of IMRF notifications

**See instructions.

XIX-H. SUPPORT SCHEDULE - DEFERRED MAINTENANCE COSTS (which have been included in Sch. V, line 6, col. 3).
(See instructions.)

1		2	3	4	5	6	7	8	9	10	11	12	13
	Improvement Type	Month & Year Improvement Was Made	Total Cost	Useful Life	Amount of Expense Amortized Per Year								
					FY2000	FY2001	FY2002	FY2003	FY2004	FY2005	FY2006	FY2007	FY2008
1	SPRINKLER MAINT.	11/88	\$ 1,381	3 YR	\$	\$	\$	\$	\$	\$	\$	\$	\$
2	PAINT & WALLPAPER	8/93	1,002	3 YR									
3	PAINT & WALLPAPER	8/94	3,809	3 YR									
4	PAINT & WALLPAPER	8/96 - 7/97	2,280	3 YR	380								
5	PAINT & WALLPAPER	8/97 -7/98	2,415	3 YR	805	402							
6													
7													
8													
9													
10													
11													
12													
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14													
15													
16													
17													
18													
19													
20	TOTALS		\$ 10,887		\$ 1,185	\$ 402	\$	\$	\$	\$	\$	\$	\$

XX. GENERAL INFORMATION:

- (1) Are nursing employees (RN, LPN, NA) represented by a union? NO
- (2) Are there any dues to nursing home associations included on the cost report? NO
If YES, give association name and amount. _____
- (3) Did the nursing home make political contributions or payments to a political action organization? NO If YES, have these costs been properly adjusted out of the cost report? _____
- (4) Does the bed capacity of the building differ from the number of beds licensed at the end of the fiscal year? NO If YES, what is the capacity? _____
- (5) Have you properly capitalized all major repairs and equipment purchases? YES
What was the average life used for new equipment added during this period? 10 YEARS
- (6) Indicate the total amount of both disposable and non-disposable diaper expense and the location of this expense on Sch. V. \$ 304 Line 10
- (7) Have all costs reported on this form been determined using accounting procedures consistent with prior reports? YES If NO, attach a complete explanation.
- (8) Are you presently operating under a sale and leaseback arrangement? NO
If YES, give effective date of lease. _____
- (9) Are you presently operating under a sublease agreement? _____ YES X NO
- (10) Was this home previously operated by a related party (as is defined in the instructions for Schedule VII)? YES _____ NO X If YES, please indicate name of the facility, IDPH license number of this related party and the date the present owners took over.

- (11) Indicate the amount of the Provider Participation Fees paid and accrued to the Department of Public Aid during this cost report period. \$ 54,203
This amount is to be recorded on line 42 of Schedule V.
- (12) Are there any salary costs which have been allocated to more than one line on Schedule V for an individual employee? YES If YES, attach an explanation of the allocation.
- (13) Have costs for all supplies and services which are of the type that can be billed to the Department of Public Aid, in addition to the daily rate, been properly classified in the Ancillary Section of Schedule V? YES
- (14) Is a portion of the building used for any function other than long term care services for the patient census listed on page 2, Section B? NO For example, is a portion of the building used for rental, a pharmacy, day care, etc.) If YES, attach a schedule which explains how all related costs were allocated to these functions.
- (15) Indicate the cost of employee meals that has been reclassified to employee benefits on Schedule V. \$ 0 Has any meal income been offset against related costs? N/A Indicate the amount. \$ _____
- (16) Travel and Transportation
a. Are there costs included for out-of-state travel? NO
If YES, attach a complete explanation.
b. Do you have a separate contract with the Department to provide medical transportation for residents? NO If YES, please indicate the amount of income earned from such a program during this reporting period. \$ _____
c. What percent of all travel expense relates to transportation of nurses and patients? 0
d. Have vehicle usage logs been maintained? N/A
e. Are all vehicles stored at the nursing home during the night and all other times when not in use? N/A
f. Has the cost for commuting or other personal use of autos been adjusted out of the cost report? N/A
g. Does the facility transport residents to and from day training? NO
Indicate the amount of income earned from providing such transportation during this reporting period. \$ _____
- (17) Has an audit been performed by an independent certified public accounting firm? NO
Firm Name: _____ The instructions for the cost report require that a copy of this audit be included with the cost report. Has this copy been attached? N/A If no, please explain. _____
- (18) Have all costs which do not relate to the provision of long term care been adjusted out of Schedule V? YES
- (19) If total legal fees are in excess of \$2500, have legal invoices and a summary of services performed been attached to this cost report? N/A
Attach invoices and a summary of services for all architect and appraisal fees.

PAGE 2 QUESTION J

FACILITY WAS LEASED 10/01/80 FROM NON-RELATED PARTY
FACILITY WAS PURCHASED 07/23/85

PAGE 2 QUESTION K

OF BEDS CERTIFIED MEDICARE
08/01/02 - 09/30/02 9 BEDS
10/01/02 - 07/31/03 25 BEDS

SCHEDULE V - PAGES 3 & 4

LINE 27 - OTHER - GENERAL AND ADMINISTRATION

SALES TAX	\$	2,430
BAD DEBTS		14,509
LINE 27 - COLUMN 3	\$	<u>16,939</u>

COLUMN 5 - RECLASSIFICATION

TRANSFER FROM:		LINE #
MEDICARE SUPPLIES	\$ (57)	10
LABS	(3,298)	10
OXYGEN	(8,228)	10
MEDICARE DRUGS	(72,100)	10
PHYSICAL THERAPY	(134,733)	10A
SPEECH THERAPY	(10,151)	10A
OCCUPATIONAL THERAPY	<u>(112,797)</u>	10A
TRANSFER TO:		
ANCILLARY SERVICES	\$ <u>341,364</u>	39
TRANSFER TO:		
NURSING CONSULTANT TRAVEL	\$ 1,235	10
ADMINISTRATIVE CONSULTANT TRAVEL	<u>1,746</u>	17
TRANSFER FROM: TRAVEL	\$ <u>(2,981)</u>	24

PAGE 13 - SCHEDULE XI - SECTION E

RECONCILIATION OF DEPRECIATION

LINE 83 STRAIGHT LINE DEPRECIATION	\$	55,622
NURSING HOME MANAGERS ALLOCATION		<u>1,446</u>
SCHEDULE V - COLUMN 8 - LINE 30	\$	<u><u>57,068</u></u>

PAGE 15 - SCHEDULE XIII

OTHER FACILITIES TRAINED

JACKSONVILLE CONVALESCENT CENTER, INC.
1517 WEST WALNUT
JACKSONVILLE, IL 62650

PAGE 19 - SCHEDULE XVII - LINE 41

RECONCILIATION OF INCOME

LINE 41 - NET INCOME	\$	(55,369)
* ACCRUED MANAGEMENT FEE 07/31/02		(23,492)
* ACCRUED MANAGEMENT FEE 07/31/03		13,333
INTEREST INCOME PASSED DIRECTLY TO STOCKHOLDERS		<u>(3,022)</u>
TAXABLE INCOME	\$	<u><u>(68,550)</u></u>

* RELATED PARTY ACCOUNTS PAYABLE NO ALLOWED FOR
TAX PURPOSES INCLUDED HERE FOR CONSISTENCY WITH
PRIOR COST REPORTS AND TO CONFORM TO ACCRUAL
ACCOUNTING METHODS.

PAGE 23 - SCHEDULE XX - QUESTION 12

SALARY COSTS ALLOCATED TO DEPARTMENT WORKED
BASED UPON TIME CARDS

[illegible]

BASIC FINANCIAL							MANAGING HOME FINANCIALS						
ACCOUNT	DEBIT	CREDIT	DEBIT	CREDIT	DEBIT	CREDIT	ACCOUNT	DEBIT	CREDIT	DEBIT	CREDIT	DEBIT	CREDIT
CASH ON HAND	100.00						CASH ON HAND	100.00					
SALES TAX		10.00					SALES TAX		10.00				
SALES TAX PAID			10.00				SALES TAX PAID			10.00			
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	\$1	\$5	\$10	\$15	\$20	\$25	\$30	\$35	\$40	\$45	\$50	\$55	\$60	\$65	\$70	\$75	\$80	\$85	\$90	\$95	\$100
FIXED ASSETS																					
Accum. Deprec. - Plant	0	118.6	1,633	1,737	2,388	2,488	3,140	3,240	3,892	3,992	4,644	4,744	5,396	5,496	6,148	6,248	6,900	7,000	7,652	7,752	8,404
Accum. Deprec. - Equip.	0	2,860	4,880	5,080	5,280	5,480	5,680	5,880	6,080	6,280	6,480	6,680	6,880	7,080	7,280	7,480	7,680	7,880	8,080	8,280	8,480
Equip. - Plant & Equip.	0	0	1,700	1,800	2,000	2,100	2,300	2,400	2,600	2,700	2,900	3,000	3,200	3,300	3,500	3,600	3,800	3,900	4,100	4,200	4,400
Land	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Land - Clear	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Buildings - Plant & Equip.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
NUISANCE HOME MANAGER																					
CO-OP ASSOCIATION																					
WORTH AREA																					
ALLIED PERCENT																					
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ALLIED JACOBI	\$10	\$20	\$30	\$40	\$50	\$60	\$70	\$80	\$90	\$100	\$110	\$120	\$130	\$140	\$150	\$160	\$170	\$180	\$190	\$200	\$210
ALLIED CLING	\$10	\$20	\$30	\$40	\$50	\$60	\$70	\$80	\$90	\$100	\$110	\$120	\$130	\$140	\$150	\$160	\$170	\$180	\$190	\$200	\$210
ALLIED BUREAU	\$10	\$20	\$30	\$40	\$50	\$60	\$70	\$80	\$90	\$100	\$110	\$120	\$130	\$140	\$150	\$160	\$170	\$180	\$190	\$200	\$210
ALLIED BUREAU	\$10	\$20	\$30	\$40	\$50	\$60	\$70	\$80	\$90	\$100	\$110	\$120	\$130	\$140	\$150	\$160	\$170	\$180	\$190	\$200	\$210
ALLIED BUREAU	\$10	\$20	\$30	\$40	\$50	\$60	\$70	\$80	\$90	\$100	\$110	\$120	\$130	\$140	\$150	\$160	\$170	\$180	\$190	\$200	\$210
ALLIED BUREAU	\$10	\$20	\$30	\$40	\$50	\$60	\$70	\$80	\$90	\$100	\$110	\$120	\$130	\$140	\$150	\$160	\$170	\$180	\$190	\$200	\$210
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	Q1	Q2	Q3	Q4	YTD	2017
MACHINE REPAIRS	\$0	\$95	\$68	\$90	\$253	\$253
RENT	\$0	\$0	\$0	\$0	\$0	\$0
SUPPLIES & MAINT	\$0	\$10	\$27	\$28	\$65	\$65
TRAVEL	\$0	\$0	\$0	\$0	\$0	\$0
UTILITY	\$0	\$0	\$0	\$0	\$0	\$0
WAGE	\$0	\$107	\$449	\$390	\$946	\$1,708
EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0
FUEL & PUBLIC	\$0	\$0	\$0	\$0	\$0	\$0
INVESTMENT	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$81.0	\$566.0	\$578.0	\$1,215.0	\$2,026.0
FIXED ASSETS						
ACQUISITION	\$0	\$0	\$0	\$0	\$0	\$0
DISPOSAL	\$0	\$0	\$0	\$0	\$0	\$0
DEPRECIATION	\$0	\$0	\$0	\$0	\$0	\$0
REPAIRS	\$0	\$0	\$0	\$0	\$0	\$0
SALES	\$0	\$0	\$0	\$0	\$0	\$0
TRANSFER	\$0	\$0	\$0	\$0	\$0	\$0
USE	\$0	\$0	\$0	\$0	\$0	\$0
WARRANTY	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0
CURRENT HOME MANAGER COST ALLOCATION						
JULY 2020	DIVID	15.3%	31.2%	16.62%	25.07%	100.00%
AUGUST PERCENT	DIVID	16.5%	33.33%	17.04%	23.07%	100.00%
SALARIES AND BENEFITS	\$0	\$1,338	\$1,497	\$1,440	\$1,755	\$2,026
EXPENSES	\$0	\$0	\$0	\$0	\$0	\$0
PROPERTY TAXES	\$0	\$0	\$0	\$0	\$0	\$0
INSURANCE	\$0	\$0	\$0	\$0	\$0	\$0
UTILITIES	\$0	\$0	\$0	\$0	\$0	\$0
MAINTENANCE	\$0	\$0	\$0	\$0	\$0	\$0
REPAIRS	\$0	\$0	\$0	\$0	\$0	\$0
DEPRECIATION	\$0	\$0	\$0	\$0	\$0	\$0
SALES	\$0	\$0	\$0	\$0	\$0	\$0
TRANSFER	\$0	\$0	\$0	\$0	\$0	\$0
USE	\$0	\$0	\$0	\$0	\$0	\$0
WARRANTY	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$0	\$1,338	\$1,497	\$1,440	\$1,755	\$2,026

[illegible]

OCCUPIED DAYS 2002	D'ADR	HLTP	JVILLE	MEAD M	MMW	MENARD	SUNRISE	TOTAL
JANUARY	1,809	1,594	2,447	1,759		1,501	2,396	11,506
FEBRUAR	1,598	1,477	2,246	1,597		1,527	2,172	10,617
MARCH	1,773	1,610	2,506	1,661		1,698	2,330	11,578
APRIL	1,793	1,645	2,422	1,630		1,613	2,281	11,384
MAY	1,910	1,497	2,430	1,734		1,605	2,409	11,585
JUNE	1,795	1,498	2,306	1,758		1,517	2,340	11,214
JULY	1,682	1,617	2,358	1,758		1,622	2,367	11,404
AUGUST	1,573	1,566	2,471	1,801		1,454	2,331	11,196
SEPTEM	1,493	1,583	2,385	1,761		1,416	2,256	10,894
OCTOBER	1,503	1,740	2,498	1,924		1,570	2,368	11,603
NOVEMBE	1,397	1,761	2,509	1,877		1,521	2,286	11,351
DECEMBE	464	1,783	2,501	1,844		1,525	2,371	10,488
TOTAL	18,790	19,371	29,079	21,104	0	18,569	27,907	134,820 134,820

ALLOCATION PERCENTAGE 2002	D'ADR	HLTP	JVILLE	MEAD M	MENARD	SUNRISE	TOTAL
JANUARY	15.72%	13.85%	21.27%	15.29%	13.05%	20.82%	100.00%
FEBRUARY	15.05%	13.91%	21.15%	15.04%	14.38%	20.46%	100.00%
MARCH	15.31%	13.91%	21.64%	14.35%	14.67%	20.12%	100.00%
APRIL	15.75%	14.45%	21.28%	14.32%	14.17%	20.04%	100.00%
MAY	16.49%	12.92%	20.98%	14.97%	13.85%	20.79%	100.00%
JUNE	16.01%	13.36%	20.56%	15.68%	13.53%	20.87%	100.00%
JULY	14.75%	14.18%	20.68%	15.42%	14.22%	20.76%	100.00%
AUGUST	14.05%	13.99%	22.07%	16.09%	12.99%	20.82%	100.00%
SEPTEMBER	13.70%	14.53%	21.89%	16.16%	13.00%	20.71%	100.00%
OCTOBER	12.95%	15.00%	21.53%	16.58%	13.53%	20.41%	100.00%
NOVEMBER	12.31%	15.51%	22.10%	16.54%	13.40%	20.14%	100.00%
DECEMBER	4.42%	17.00%	23.85%	17.58%	14.54%	22.61%	100.00%

OCCUPIED DAYS 2003	D'ADR	HLTP	JVILLE	MEAD M	MMW	MENARD	SUNRISE	TOTAL
JANUARY		1,766	2,534	1,785		1,407	2,244	9,736
FEBRUARY		1,613	2,267	1,630		1,165	2,000	8,675
MARCH		1,782	2,563	1,878		1,263	2,188	9,674
APRIL		1,745	2,414	1,858		1,261	2,113	9,391
MAY		1,733	2,544	1,839		1,305	2,248	9,669
JUNE		1,667	2,359	1,734		1,266	2,110	9,136
JULY		1,746	2,566	1,816		1,281	2,117	9,526
AUGUST		1,752	2,566	1,744		1,428	2,070	9,560
SEPTEM								0
OCTOBER								0
NOVEMBER								0
DECEMBER								0
TOTAL	0	13,804	19,813	14,284	0	10,376	17,090	75,367 75,367

ALLOCATION PERCENTAGE 2003	D'ADR	HLTP	JVILLE	MEAD M	MENARD	SUNRISE	TOTAL
JANUARY	0.00%	18.14%	26.03%	18.33%	14.45%	23.05%	100.00%
FEBRUARY	0.00%	18.59%	26.13%	18.79%	13.43%	23.05%	100.00%
MARCH	0.00%	18.42%	26.49%	19.41%	13.06%	22.62%	100.00%
APRIL	0.00%	18.58%	25.71%	19.78%	13.43%	22.50%	100.00%
MAY	0.00%	17.92%	26.31%	19.02%	13.50%	23.25%	100.00%
JUNE	0.00%	18.25%	25.82%	18.98%	13.86%	23.10%	100.00%
JULY	0.00%	18.33%	26.94%	19.06%	13.45%	22.22%	100.00%
AUGUST	0.00%	18.33%	26.84%	18.24%	14.94%	21.65%	100.00%